

**ECTOR COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
JULY 1, 2025 – 5:30 p.m.**

MINUTES OF THE MEETING

MEMBERS PRESENT: David Dunn, President
Bryn Dodd, Vice President
Sylvia Rodriguez-Sanchez
Will Kappauf
Kathy Rhodes

MEMBERS ABSENT: Don Hallmark
Wallace Dunn

OTHERS PRESENT: Russell Tippin, Chief Executive Officer
Steve Steen, Chief Legal Counsel
Matt Collins, Chief Operating Officer
Kim Leftwich, Chief Nursing Officer
Dr. Timothy Benton, Chief Medical Officer
Grant Trollope, Assistant Chief Financial Officer
Kerstin Connolly, Paralegal
Lisa Russell, Executive Assistant to the CEO
Various other interested members of the
Medical Staff, employees, and citizens

I. CALL TO ORDER

David Dunn, President, called the meeting to order at 5:30 p.m. in the Ector County Hospital District Board Room at Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Act.

II. ROLL CALL AND ECHD BOARD MEMBER ATTENDANCE/ABSENCES

David Dunn called roll, and Don Hallmark and Wallace Dunn had an excused absence. Bryn Dodd moved, and Kathy Rhodes seconded the motion to accept the excused absences.

III. INVOCATION

Chaplain Doug Herget offered the invocation.

IV. PLEDGE OF ALLEGIANCE

David Dunn led the Pledge of Allegiance to the United States and Texas flags.

V. MISSION/VISION OF MEDICAL CENTER HEALTH SYSTEM

Will Kappauf presented the Mission, Vision and Values of Medical Center Health System.

VI. AWARDS AND RECOGNITION

A. July 2025 Associates of the Month

Russell Tippin, Chief Executive Officer, introduced the July 2025 Associates of the Month as follows:

- Clinical – Heather Garcia
- Non-Clinical – Gerald McBride
- Nurse – Areli Adame

B. Net Promoter Score Recognition

Russell Tippin, Chief Executive Officer, introduced the Net Promoter Score High Performer(s).

- Dr. Merry Hart
- Dr. Saima Mahmood

VII. CONFLICT OF INTEREST DISCLOSURE BY ANY BOARD MEMBER

No conflicts were disclosed.

VIII. PUBLIC COMMENTS ON AGENDA ITEMS

No comments from the public were received.

IX. CONSENT AGENDA

- A. Consider Approval of Board Retreat Minutes, May 28-29, 2025**
- B. Consider Approval of Regular Meeting Minutes, June 3, 2025**
- C. Consider Approval of Joint Conference Committee, June 24, 2025**
- D. Consider Approval of Federally Qualified Health Center Monthly Report, May 2025**
- E. Consider Approval of ECHD Board Committee Assignments**
- F. Consider Approval of the 2025 Charter for Compliance Committee**

Kathy Rhodes moved, and Sylvia Rodriguez-Sanchez seconded the motion to approve the items listed on the Consent Agenda as presented. The motion carried unanimously.

X. COMMITTEE REPORTS

A. Finance Committee

Since the Finance Committee did not have a quorum, Bryn Dodd moved to have the Finance Committee items presented in the Regular Board Meeting, and Kathy Rhodes seconded the motion. The motion carried.

1. Review of the Minutes for June 3, 2025.

Kathy Rhodes moved, and Will Kappauf seconded the motion to approve the minutes of the June 3, 2025 Finance Committee meeting as presented. The motion carried.

2. Financial Report for Month Ended May 31, 2025.

Grant Trollope, Assistant Chief Financial Officer, presented a summary review of the financial reports for the month ended May 31, 2025.

Kathy Rhodes moved, and Bryn Dodd seconded the motion to approve the summary review of the financial reports for the month ended May 31, 2025 as presented. The motion carried.

3. Consent Agenda

- a. Consider Approval of Merge Healthcare – Unity Contract Renewal.
- b. Consider Approval of Carefusion BD Contract Renewal.
- c. Consider Approval of ChemAqua Contract Renewal.
- d. Consider Approval of Lockton Dunning Brokerage & Consulting Contract Renewal.
- e. Consider Approval of Sleep Sofas and Chairs – CMN Funding Approved.
- f. Consider Approval of RetCam Envision System – CMN Funding Approved.
- g. Consider Approval of Triton Technology – CMN Funding Approved.

Kathy Rhodes moved, and Sylvia Rodriguez-Sanchez seconded the motion to approve the items on the consent agenda. The motion carried.

4. Consider Approval of Medical Technology Associates Agreement

Matt Collins, Chief Operating Officer, presented the Medical Technology Associates Agreement for approval. This agreement is for complete environmental testing for the detection and quantification of Halogenated Anesthetic, Xylene, Formaldehyde, and Acetic Acid for the Lab Department to ensure compliance with regulatory standards.

Kathy Rhodes moved, and Bryn Dodd seconded to motion to approve the Medical Technology Associates Agreement as presented. The motion carried.

5. Consider Approval of Electronic Signs for Clinics.

Matt Collins, Chief Operating Officer, presented the bids for the electronic signs at the Urgent Care clinics (JBS and West University). The recommendation is to award the project to Aria Signs & Design at a total project cost of \$165,220.

Will Kappauf moved, and Bryn Dodd seconded to motion to approve and award the project to Aria Signs & Design. The motion carried.

B. Executive Policy Committee

The Executive Policy Committee met on Thursday, June 26, 2025 to review and approve six (6) MCH policies meeting the committee guidelines. One (1) policy was tabled and five (5) policies were approved. The committee recommends approval of the five (5) submitted policies as presented.

Bryn Dodd moved, and Kathy Rhodes seconded the motion to approve the Executive Policy Committee report as presented. The motion carried.

XI. TTUHSC AT THE PERMIAN BASIN REPORT

Dr. George Thomas provided an update on Texas Tech University Health Science Center. This report was informational only. No action was taken.

XII. CHANGE TO FINANCIAL ACCOUNTS WITH FROST AND MOMENTUM

Bryn Dodd moved to remove Steve Ewing and add Stephen M. Steen, Jr. and Matt Collins to all Medical Center Hospital financial accounts, including but not limited to:

Frost Account No. XXX640
Frost Account No. XXX659
Frost Account No. XXX667
Frost Account No. XXX675
Frost Account No. XXX705
Frost Account No. XXX713
Frost Account No. XXX184
Frost Account No. XXX192
Frost Account No. XXX548
Frost Account No. XXX628
Momentum Account No. XXX506
Momentum Account No. XXX456
Momentum Account No. XXX530
Momentum Account No. XXX549
Momentum Account No. XXX713
Momentum Account No. XXX461
Momentum Account No. XXX610

Kathy Rhodes seconded the motion as presented. The motion carried.

XIII. CONSIDER APPROVAL OF WITTKIEFER MASTER INTERIM SERVICES AGREEMENT

Steve Steen, Chief Legal Officer, requested that this item be moved to Executive Session for discussion.

Will Kappauf moved to table the item, and Sylvia Rodriguez-Sanchez seconded the motion. The motion carried.

XIV. PRESIDENT/CHIEF EXECUTIVE OFFICER'S REPORT AND ACTIONS

A. HealthSure Insurance Renewal

Russell Tippin, President/CEO, provided a summary of the HealthSure insurance renewals for the 2025-2026 year.

Sylvia Rodriguez-Sanchez moved, and Kathy Rhodes seconded the motion to approve the HealthSure insurance renewals. The motion carried.

B. Clinic Update

Russell Tippin, President/CEO, reported that he had scheduled a meeting at the West Clinic that included representatives from Texas Tech, David Garcia, Adiel Alvarado and board member, Will Kappauf. Mr. Tippin was not able to attend the meeting, but the plan is to keep moving forward with the meetings.

This report was informational only. No action was taken.

C. Update on Energy-As-A-Service (Eaas)

Matt Collins, Chief Operating Officer, reported to the board that currently there is a Request for Proposal (RFP) out for the Energy-As-A-Service. This system would produce enough energy to allow the MCH campus to be self-reliant and produce investment money for equipment. The plan is to bring this back to the board for approval in August.

This report was informational only. No action was taken.

D. Comprehensive Hospital Increase Reimbursement Program (CHIRP) / Delivery System Reform Incentive Pay (DSRIP) Rates

Russell Tippin, President/CEO, reported to the board that due to changes happening in Washington, DC we will likely see decreased funding in the Medicare/Medicaid payments MCH receives.

This report was informational only. No action was taken.

E. Ad hoc Reports

Russell Tippin, President/CEO, has assumed the Chief Financial Officer duties upon the passing of Mr. Steve Ewing, until a replacement can be found.

Included in the packet was the June 2025 CEO Report from Communications and Marketing.

These reports were informational only. No action was taken.

XV. EXECUTIVE SESSION

David Dunn stated that the Board would go into Executive Session for the meeting held in closed session involving any of the following: (1) Consultation with attorney regarding legal matters and legal issues pursuant to Section 551.071 of the Texas Government Code; (2) Deliberations regarding negotiations for health care services, pursuant to Section 551.085 of the Texas Government Code; and (3) Discussion of Personnel Matters pursuant to Section 551.074 of the Texas Government Code.

ATTENDEES for the entire Executive Session: ECHD Board members, Bryn Dodd, Will Kappauf, Sylvia Rodriguez-Sanchez, David Dunn, Kathy Rhodes, and Russell Tippin, President/CEO, Steve Steen, Chief Legal Counsel, and Kerstin Connolly, Paralegal.

Adiel Alvarado, President of ProCare, presented the ProCare provider agreement to the ECHD Board of Directors during Executive Session. He was excused from the remainder of Executive Session.

ECHD PD Chief Kelly Cecil and SGT Reyes Nunez reported to the ECHD Board of Directors that they have completed their interviews regarding an official complaint they received from ECHD Board member Kathy Rhodes. Chief Cecil and SGT Nunez were excused from the remainder of Executive Session.

Steve Steen, Chief Legal Counsel, led the board in discussions about the WittKiefer Master Interim Services Agreement for the Interim Chief Financial Officer.

Russell Tippin, President and CEO, and Kerstin Connolly, Paralegal were excused from Executive Session.

Steve Steen, Chief Legal Counsel, led the board in discussion about the CEO's evaluation.

Russell Tippin, rejoined Executive Session to discuss the CEO evaluation with the board.

Executive Session began at 6:37 p.m.

Executive Session ended at 8:43 p.m.

No action was taken during Executive Session.

XVI. ITEMS FOR CONSIDERATION FROM EXECUTIVE SESSION

A. Consider Approval of MCH ProCare Provider Agreements.

David Dunn presented the following new contracts:

- Sean Noormohamed Lee, M.D. – This is a new three (3) year Anesthesia Contract.
- Anahi Gloria, PA-C – This is a new three (3) year Family Medicine Contract.

David Dunn presented the following amendments:

- Michael Cuizon, N.P. – This is an amendment to a Hospitalist Contract.

David Dunn presented the following renewal contracts:

- Rebecca Mantsch, M.D. – This is a three (3) year renewal of a Pathology Contract.
- Claudia Molina, M.D. – This is three (3) year renewal of a Pathology Contract.
- Getnet Abera, M.D. – This is a three (3) year renewal of a Family Medicine Contract.

Will Kappauf moved, and Sylvia Rodriguez-Sanchez seconded the motion to approve the MCH ProCare Provider Agreements as presented. The motion carried.

B. Consider Approval of WittKieffer Master Interim Services Agreement

Will Kappauf moved to approve the WittKieffer Master Interim Services Agreement with a limit of up to \$15,000 per week, and Sylvia Rodriguez-Sanchez seconded the motion. The motion carried.

XVII. ADJOURNMENT

There being no further business to come before the Board, David Dunn adjourned the meeting at 8:45 p.m.

Respectfully submitted,



Will Kappauf, Secretary
Ector County Hospital District Board of Directors